

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, October 28, 2020  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:34 a.m. and left the meeting at 2:41 p.m.)
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
Fred Wiebe	Director of Utilities
Don Roberts	Director of Community Services
Byron Peters	Director of Planning and Development
Caitlin Smith	Manager of Planning and Development

**ALSO PRESENT:** Cpl. Mike Brown, Fort Vermilion RCMP  
Cst. Steven Freamo, Fort Vermilion RCMP  
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on October 28, 2020 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 20-10-687 MOVED** by Councillor Driedger

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That the agenda be approved as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the October 13, 2020 Regular Council Meeting**

**MOTION 20-10-688**

**MOVED** by Councillor Wardley

That the minutes of the October 13, 2020 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Minutes of the October 27, 2020 Organizational Council Meeting**

**MOTION 20-10-689**

**MOVED** by Councillor Cardinal

That the minutes of the October 27, 2020 Organizational Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. c) Business Arising out of the Minutes**

None

**GENERAL  
REPORTS:**

**7. a) Disaster Recovery Update**

Councillor Jorgensen arrived at 10:34 a.m.

**MOTION 20-10-690**

**MOVED** by Councillor Cardinal

That flood mitigation options be brought back to the next Council meeting.

**CARRIED**

Reeve Knelsen recessed the meeting at 10:55 a.m. and reconvened the meeting at 11:07 a.m.

**TENDERS:**

**5. a) Caretaking – Fort Vermilion Waste Transfer Station**

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**MOTION 20-10-691**      **MOVED** by Councillor Driedger

That the Caretaking – Fort Vermilion Waste Transfer Station  
Tenders – Envelope 1 be opened.

**CARRIED**

Tenders Received

John J. Russell	\$1,500.00
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**MOTION 20-10-692**      **MOVED** by Councillor Wardley

That the Caretaking – Fort Vermilion Waste Transfer Station  
contract be awarded to the lowest qualified bidder, while staying  
within budget.

**CARRIED**

**MOTION 20-10-693**      **MOVED** by Councillor Bateman

That administration investigate the insurance requirement for  
Waste Transfer Station Caretakers and bring it back to the next  
meeting.

**CARRIED**

**GENERAL  
REPORTS:**

**7. b) Disaster Recovery – Relocation of Mobile Homes**

**MOTION 20-10-694**      **MOVED** by Councillor Driedger  
Requires 2/3

That the budget be amended to include \$30,000.00 for the  
relocation of the five mobile homes owned by Mackenzie County  
from Zama to Fort Vermilion, onto County owned property, with  
funding coming from the General Operating Reserve.

Councillor Driedger requested a recorded vote.

In Favor

Councillor E. Peters  
Councillor Driedger  
Reeve Knelsen  
Councillor Braun  
Councillor A. Peters

Opposed

Councillor Wardley  
Councillor Bateman  
Councillor Jorgensen  
Councillor Cardinal  
Deputy Reeve Sarapuk

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**DEFEATED**

**AGRICULTURE  
SERVICES:**

**8. a) None**

**COMMUNITY  
SERVICES:**

**9. a) 2020 Campground Caretakers Bonus**

**MOTION 20-10-695**

**MOVED** by Councillor Braun

That the 2020 Campground Caretaker bonuses be approved as follows:

- Hutch Lake - \$7,225
- Machesis Lake - \$1,517
- Wadlin Lake - \$8,000

**CARRIED**

**DELEGATIONS:**

**4. a) Fort Vermilion RCMP – Crime Statistics**

**MOTION 20-10-696**

**MOVED** by Councillor E. Peters

That the RCMP crime statistics reports be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:08 p.m. and reconvened the meeting at 12:54 p.m.

**FINANCE:**

**10. a) Expense Claims – Councillors**

**MOTION 20-10-697**

**MOVED** by Councillor Cardinal

That Councillor Jorgensen's expense claim for August 2020 be received for information.

**CARRIED**

**MOTION 20-10-698**

**MOVED** by Councillor Braun

That the Councillor expense claims for September 2020 be received for information.

**CARRIED**

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**FINANCE: 10. b) Expense Claims – Members at Large**

**MOTION 20-10-699** **MOVED** by Councillor A. Peters

That the Member at Large Expense Claims for September 2020 be received for information.

**CARRIED**

**FINANCE: 10. c) Cheque Registers – October 8 – October 23, 2020**

**MOTION 20-10-700** **MOVED** by Councillor Cardinal

That the cheque registers from October 8 - October 23, 2020 be received for information.

**CARRIED**

**PUBLIC HEARINGS: 6. a) Bylaw 1198-20 Land Use Bylaw Amendment to Add Definition of Pluvial Flooding to Section 2.3, Amend Flood Plain Requirements in Section 5, and Add Restrictions to Sections 8 & 9**

Reeve Knelsen called the public hearing for Bylaw 1198-20 to order at 1:14 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1198-20 was properly advertised. Caitlin Smith, Manager of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Caitlin Smith, Manager of Planning & Development, presented the following:

*Pluvial Flooding is when ponding occurs in low lying areas during times of extreme rainfall or by seasonal runoff. There are several areas within Mackenzie County that experience the effects of seasonal runoff such as flooding or ponding in their yard sites and homes despite municipal recommendation against development in certain locations.*

*The County can be held liable if a developer proceeds with development in a known low lying area even if we recommend against development but grant/issue approval.*

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Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. The following questions or comments were made:

- This only affects development, so how do we stop them during the subdivision process? The decision is at the discretion of the Municipal Planning Commission. Conditions can be added to their permit.
- Administration can provide developers with a heads up and they have the option to appeal the decision.
- A caveat can also be registered against the property as part of the subdivision.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1198-20. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1198-20. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1198-20 at 1:17 p.m.

**MOTION 20-10-701      MOVED** by Councillor Braun

That second reading be given to Bylaw 1198-20 being a Land Use Bylaw Amendment to Add Definition of Pluvial Flooding to Section 2.3, Amend Flood Plain Requirements in Section 5, and Add Restrictions to Sections 8 & 9.

**CARRIED**

**MOTION 20-10-702      MOVED** by Councillor Jorgensen

That third and final reading be given to Bylaw 1198-20 being a Land Use Bylaw Amendment to Add Definition of Pluvial Flooding to Section 2.3, Amend Flood Plain Requirements in Section 5, and Add Restrictions to Sections 8 & 9.

**CARRIED**

**PUBLIC HEARINGS:      6. b) Bylaw 1199-20 Partial Plan Cancellation and Consolidation of Plan 052 4423, Block 25, Lots 34 & 35**

Reeve Knelsen called the public hearing for Bylaw 1199-20 to order at 1:17 p.m.

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Reeve Knelsen asked if the public hearing for proposed Bylaw 1199-20 was properly advertised. Caitlin Smith, Manager of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Plan Cancellation & Consolidation. Caitlin Smith, Manager of Planning & Development, presented the following:

*Mackenzie County received a request to consolidate Plan 052 4423, Block 25, Lots 34 & 35 in the Hamlet of La Crete, to accommodate a larger commercial building.*

*The lots are currently zoned La Crete Highway Commercial "LC-HC" which is appropriate for the proposed use. However, the applicant would like to construct an addition to their existing building which would cross the current property line. The applicant already owns both lots and has used them for his business for some time.*

Reeve Knelsen asked if Council has any questions of the proposed Plan Cancellation & Consolidation. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1199-20. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1199-20. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1199-20 at 1:18 p.m.

**MOTION 20-10-703**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1199-20 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 052 4423, Block 25, Lots 34 & 35.

**CARRIED**

**MOTION 20-10-704**

**MOVED** by Councillor Bateman

That third and final reading be given to Bylaw 1199-20 being a

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Partial Plan Cancellation and Consolidation Bylaw for Plan 052  
4423, Block 25, Lots 34 & 35.

**CARRIED**

**PUBLIC HEARINGS: 6. c) Bylaw 1200-20 Partial Plan Cancellation and  
Consolidation of Plan 2938RS, Block 3, Lots 12 & 13**

Reeve Knelsen called the public hearing for Bylaw 1200-20 to  
order at 1:18 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw  
1200-20 was properly advertised. Caitlin Smith, Manager of  
Planning & Development, answered that the bylaw was advertised  
in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the  
proposed Plan Cancellation & Consolidation. Caitlin Smith,  
Manager of Planning & Development, presented the following:

*Mackenzie County received a request to consolidate Plan  
2938RS, Block 3, Lots 12 & 13 in the hamlet of Fort  
Vermilion, to accommodate a new retail store (Hardware).*

*The lots are currently zoned Fort Vermilion Commercial  
Centre "FV-CC" which is appropriate for the proposed use.  
However, the applicant would like to build a larger store  
than could be accommodated on only one of the lots.*

Reeve Knelsen asked if Council has any questions of the  
proposed Plan Cancellation & Consolidation. The following  
questions or comments were made:

- Is this area far enough back to be out of the flood zone?  
Yes, the water did not cross that roadway.

Reeve Knelsen asked if any submissions were received in  
regards to proposed Bylaw 1200-20. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like  
to speak in regards to the proposed Bylaw 1200-20. There was  
no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1200-20 at  
1:19 p.m.

**MOTION 20-10-705**

**MOVED** by Councillor Driedger

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That second reading be given to Bylaw 1200-20 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 2938RS, Block 3, Lots 12 & 13.

**CARRIED**

**MOTION 20-10-706**      **MOVED** by Councillor Braun

That third and final reading be given to Bylaw 1200-20 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 2938RS, Block 3, Lots 12 & 13.

**CARRIED**

**PUBLIC HEARINGS:**      **6. d) Bylaw 1201-20 Plan Cancellation of Plan 082 6817**

Reeve Knelsen called the public hearing for Bylaw 1198-20 to order at 1:19 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1201-20 was properly advertised. Caitlin Smith, Manager of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Plan Cancellation. Caitlin Smith, Manager of Planning & Development, presented the following:

*Mackenzie County received a request to cancel Plan 082 6817. The plan is a registered, rural, multi-lot subdivision, located along Highway 697 in Blumenort, which was never fully constructed.*

*In 2008, the ten (10) lot subdivision was registered due to a clerical error despite the internal road only being partially built by the developer. In 2013, all of the lots, including the remainder of the quarter section, were sold to an adjacent landowner. The current landowner has no intention of completing the subdivision road or selling the individual lots.*

*The land is currently being used as farmland but is being taxed as residential lots. Because of the actual use, the landowner would like to consolidate all of the lots and re-zone the properties. The lots are currently zoned Rural*

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*Country Residential 1 “RCR1” which cannot be changed until they are all consolidated with the remainder of the quarter section.*

Reeve Knelsen asked if Council has any questions of the proposed Plan Cancellation. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1201-20. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1201-20. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1201-20 at 1:21 p.m.

**MOTION 20-10-707**      **MOVED** by Councillor Braun

That second reading be given to Bylaw 1201-20 being a Plan Cancellation Bylaw for Plan 082 6817.

**CARRIED**

**MOTION 20-10-708**      **MOVED** by Deputy Reeve Sarapuk

That third and final reading be given to Bylaw 1201-20 being a Plan Cancellation Bylaw for Plan 082 6817.

**CARRIED**

**OPERATIONS:**      **11. a) None**

**UTILITIES:**      **12. a) None**

**FINANCE:**      **10. d) Financial Reports – January 1, 2020 to September 30, 2020**

**MOTION 20-10-709**      **MOVED** by Councillor Bateman

That the financial reports for January to September 2020 be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:51 p.m. and

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reconvened the meeting at 2:05 p.m.

**PLANNING AND  
DEVELOPMENT:**

**13. a) Policy DEV006 Antenna System Siting Protocol**

**MOTION 20-10-710**

**MOVED** by Councillor Braun

That Policy DEV006 Antenna System Siting Protocol be TABLED for more information.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. b) Residential Tax Sub-Class – Undevelopable Lots**

**MOTION 20-10-711**

**MOVED** by Councillor Bateman

That the Residential Tax Sub-Class – Undevelopable Lots report be received for information.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. c) Development Statistics Report – January to September 2020**

**MOTION 20-10-712**

**MOVED** by Deputy Reeve Sarapuk

That the development statistics report for January to September 2020 be received for information.

**CARRIED**

**ADMINISTRATION:**

**14. a) Caribou Update**

**MOTION 20-10-713**

**MOVED** by Councillor Jorgensen

That the caribou update be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. a) Council Committee Reports (verbal)**

Councillor Jorgensen left the meeting at 2:41 p.m.

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**MOTION 20-10-714**      **MOVED** by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. b) Community Services Committee Meeting Minutes**

**MOTION 20-10-715**      **MOVED** by Councillor Braun

That the unapproved minutes of the Community Services Committee Meeting of October 14, 2020 be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 20-10-716**      **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**CLOSED MEETING:**      **17. Closed Meeting**

**MOTION 20-10-717**      **MOVED** by Councillor Bateman

That Council move into a closed meeting at 3:26 p.m. to discuss the following:

17. a) Disaster Recovery – Land Purchase (*FOIP, Div. 2, Part 1, s. 23, 24, 25*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer
- Fred Wiebe, Director of Utilities

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- Don Roberts, Director of Community Services
- Caitlin Smith, Manager of Planning and Development

**MOTION 20-10-718**      **MOVED** by Councillor Bateman

That Council move out of a closed meeting at 4:06 p.m.

**CARRIED**

**CLOSED MEETING:**      **17. a) Disaster Recovery – Land Purchase**

**MOTION 20-10-719**      **MOVED** by Councillor Cardinal

That the County suspend all land purchases until the provincial funding is received and the mitigation plan is supported.

**CARRIED**

**NOTICE OF MOTION:**      **18. a) None**

**NEXT MEETING**      **19. a) Next Meeting Dates**  
**DATE:**

Regular Council Meeting  
November 10, 2020  
10:00 a.m.  
Fort Vermilion Council Chambers

**MOTION 20-10-720**      **MOVED** by Councillor Braun

That the November 10, 2020 Budget Council Meeting be cancelled.

**CARRIED**

**ADJOURNMENT:**      **20. a) Adjournment**

**MOTION 20-10-721**      **MOVED** by Councillor Cardinal

That the Council meeting be adjourned at 4:10 p.m.

**CARRIED**

These minutes were approved by Council on November 10, 2020.

(original signed)  
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Joshua Knelsen  
Reeve

(original signed)  
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Lenard Racher  
Chief Administrative Officer

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